

NEWPORT BOROUGH WATER AUTHORITY  
REGULAR MEETING MINUTES  
May 14, 2024

**BOARD MEMBERS PRESENT** – Penny Frownfelter, Jerry Robinson, and Daniel Barlup. Trevor Kaufman and John McNaughton are absent.

**OTHERS PRESENT** –Robert Hasemeier (Engineer) and Dean Miller (Operations Manager) and Adam Britcher (Solicitor).

**MEETING CALLED TO ORDER** – by Chairwoman Penny Frownfelter at 6:00 P.M.

**PUBLIC COMMENT** – None

**ENGINEER’S REPORT** – Robert Hasemeier

1. River & Howe Plant – The lab samples expired, so there will need to be another Radon sample taken, to prove it is operating correctly.
2. Well #1 – The application is ready to submit. DEP sent a letter with comments and criticisms. DEP is requesting 80 gallons a minute be pumped 24/7, instead of 200 per minute. DEP wants the property next to the well to go on public water. The address is 2355 Keystone Way. A letter will need to be sent inviting them to connect to the system. The Board is willing to waive the tapping fee.

**Moved by Robinson, seconded by Barlup to waive the tapping fee for the property next to the well, for a period of six months. Motion carried unanimously.**

3. Pay requisitions/budget info – A handout was included in the Board packet, showing the balance of USDA funds remaining, which is \$104,000. There is still a credit from Exeter for the returned meters and there is no approval currently to purchase the data loggers.

Pay req #54	Martz Technologies	\$66,818.75
Pay req #55	B&L	\$70,593.70

**Moved by Barlup, seconded by Robinson, to approve pay requisitions #54 and #55. Motion carried unanimously.**

4. Madelyn Grun has left the firm.

**OPERATIONAL REPORT** – Dean Miller

1. The River Plant is running again after the flooding in April.
2. The meter pit for 39 West Shortcut has been installed.
3. The corrosion control is up and running, it is close to being optimized.
4. The lead and copper testing will begin sometime in June.
5. The new SCADA computer is running.
6. The SRBC annual water loss report has been completed, our loss was 12.4%, which is the lowest it has been for a long time. The new meters and the data loggers have made a difference.

7. Hillside Manor submitted their application and the deposit check. We are waiting for additional information from them.

**SOLICITOR'S REPORT** – Adam Britcher

1. There were two sheriff sales scheduled, but only one property sold.

**TREASURER'S REPORT** –

1. Delinquent Accounts –

**Moved by Barlup, seconded by Robinson, to approve the April Treasurer's report. Motion carried unanimously.**

**Moved by Robinson, seconded by Barlup, to approve the April bills. Motion carried unanimously.**

**Moved by Barlup, seconded by Robinson, to approve the April Adjustment Report. Motion carried unanimously.**

**APPROVAL OF MINUTES** – Moved by Barlup, seconded by Robinson to approve the April 9, 2024, regular meeting minutes. Motion carried unanimously.

**OLD BUSINESS** –

1. Fickes area 50% discount – The corrosion control project has been completed. Miller will provide water quality assessment for several months to look for changes. Frownfelter will then contact some of the customers to see if there has been an improvement.

**NEW BUSINESS** –

1. Muni-Link lead report & galvanized pipes – Galvanized steel pipes are considered lead by DEP because the pipe may have a zinc coating which may contain lead. All of the accounts are entered into the lead inventory system (SLIM) in Muni-Link and the report is close to ready for submission to DEP.
2. Engineering options – The Authority spoke with the EADS Group and the ENTECH engineering firm. Qualifications will be reviewed by the Board.

**ADJOURNMENT** – Moved by Robinson, seconded by Barlup, to adjourn the meeting at 6:48 P.M. Motion carried unanimously.

Debra Kunish  
Recording Secretary