

NEWPORT BOROUGH WATER AUTHORITY  
REGULAR MEETING MINUTES  
April 9, 2024

**BOARD MEMBERS PRESENT** – Penny Frownfelter, Trevor Kaufman, John McNaughton, Jerry Robinson, and Daniel Barlup.

**OTHERS PRESENT** –Robert Hasemeier, (Engineer) Dean Miller (Operations Manager) and Adam Britcher (Solicitor).

**MEETING CALLED TO ORDER** – by Chairwoman Penny Frownfelter at 6:00 P.M.

**PUBLIC COMMENT** –

**ENGINEER’S REPORT** – Robert Hasemeier

1. River & Howe Plant – They are still working on punch list items and there was training on the aeration unit.
2. Well #1 – DEP has some concerns about the application regarding water withdrawal. There will be a follow-up application submitted regarding the greensand system.
3. PADEP report on consent order – This has been completed.
4. Pay requisitions/budget info –

Change order #6 for WYElectric for an increase of \$1,156.16 for the builder’s risk insurance, to extend the expiration date.

**Motion to approve Change Order #6, moved by McNaughton, seconded by Kaufman. Motion carried unanimously.**

Amendment #1 & #2 for an additional \$18,000 and Amendment #3 change value \$159,800.

**Motion to approve Amendments, moved by Barlup, seconded by Robinson. Motion carried unanimously.**

5. Land development/Customers – Nothing to report.

**OPERATIONAL REPORT** – Dean Miller

1. The River Plant has not been able to run for the past week due to the flooding of the Juniata River.
2. Auto Zone – The building is almost completed, and the water was turned on today.
3. The hydrant was received for the replacement of the broken one in front of the river plant.
4. The meter pit has been received for the church on 39 W. Shortcut.
5. A contractor will complete hot paving on several of the streets that were cut for leak repair and leak detection.
6. Corrosion control has been running at the Howe Plant for about a month. There will need to be two consecutive 6-month periods of lead and copper testing.
7. The new SCADA computer set up is close to being completed.

8. The Fickes Lane area is still receiving a 50% discount. The Board is discussing when this discount can be removed. When school is not in session, the water lays in the main, which may affect quality.
9. Hillside Manor – There was another conversation with the owner but there are a lot of improvements that will need to be made. Hasemeier stated that there is no benefit to the Authority, there is mainly liability.

**SOLICITOR'S REPORT** – Adam Britcher is absent.

**TREASURER'S REPORT** –

1. Delinquent Accounts –

**Moved by Robinson, seconded by McNaughton, to approve the March Treasurer's report. Motion carried unanimously.**

**Moved by Kaufman, seconded by Barlup, to approve the March bills. Motion carried unanimously.**

**Moved by Barlup, seconded by Robinson, to approve the March Adjustment Report. Motion carried unanimously.**

**APPROVAL OF MINUTES** – Moved by Kaufman, seconded by McNaughton, to approve the March 12, 2024, regular meeting minutes. Motion carried unanimously.

**OLD BUSINESS** –

1. Muni-Link lead report – This is not yet available.

**NEW BUSINESS** –

1. Frownfelter and Kunish will attend the September PMMA conference.

**BOARD COMMENTS** –

1. None

**ADJOURNMENT** – Moved by Kaufman, seconded by McNaughton, to adjourn the meeting at 6:38 P.M. Motion carried unanimously.

Debra Kunish  
Recording Secretary