

NEWPORT BOROUGH WATER AUTHORITY  
REGULAR MEETING MINUTES  
April 11, 2023

**BOARD MEMBERS PRESENT** – Penny Frownfelter, Harry Fahnestock, Trevor Kaufman, John McNaughton, and Jerry Robinson.

**OTHERS PRESENT** – Adam Britcher (Solicitor) is absent, Robert Hasemeier (Engineer) and Dean Miller (Operations Manager).

**MEETING CALLED TO ORDER** – by Chairwoman Trevor Kaufman/Penny Frownfelter at 6:00 P.M. Turned over to Penny at 6:11 p.m.

**PUBLIC COMMENT** – None

**ENGINEER'S REPORT** – Robert Hasemeier

1. Meter replacement – Newman Plumbing has been notified of the remaining meters to be installed. There has been no response from them.
2. PennVest and 5<sup>th</sup> St – The Sewer Authority has paid their share and the check was cut for the paving company.
3. SRBC – The proposed reductions for Wells 10 and 14 have been sent and we are now waiting for a formal proposal from SRBC.
4. River & Howe Plant bid documents – The preconstruction meeting was held on the 30<sup>th</sup> of March, they will be at the River Plant tomorrow to take inventory and determine parts to be ordered. The contractor is responsible for obtaining/providing some of the parts. The deadline is July 31<sup>st</sup>, and the contractor is aware of the deadline.
5. PADEP report on consent order – The Consent Order has been extended to September 30<sup>th</sup> for the radon removal and to July 31<sup>st</sup> for the wells.
6. Well #1 – Regarding the manganese/iron removal, they have the calculations and are waiting for feedback from Calgon concerning the restoration work for the piping and valves.
7. Land development/Customers – Nothing to report.
8. Market to 6<sup>th</sup> St – There is nothing to report this month on possible grants.
9. Pay Requisitions/Budget – There are none this month.
10. PennDot PA Route 34 – This has been concluded, to be removed from future agendas.

**OPERATIONAL REPORT** – Dean Miller

1. Consent Order deadline – A letter has been received from DEP, stating that they are granting an extension for the two different dates, as noted above. DEP also sent a letter giving approval for a construction permit to complete additional work. The response must be received by DEP by April 25<sup>th</sup>.
2. A 40,000 gallon a day leak was repaired, the location was by the Terror Farm.
3. There was backfilling at the site that had the leak last month.
4. There was a virtual call with SRBC, and the paperwork is in process. They have communicated that in the future, less water usage will be allowed from the river.

5. The River Plant membranes can last about 15 years and they've already been installed for 10 to 12 years. The majority of the water used in the system comes from the River Plant, so funds for their replacement are needed.

**SOLICITOR'S REPORT** – Adam Britcher is absent.

**TREASURER'S REPORT** –

1. Delinquent Accounts –

**Moved by Kaufman, seconded by Robinson to approve the March Treasurer's report. Motion carried unanimously.**

**Moved by Robinson, seconded by Fahnestock to approve March bills. Motion carried unanimously.**

**Moved by Fahnestock, seconded by Robinson to approve the March Adjustment Report. Motion carried unanimously.**

**APPROVAL OF MINUTES** – Moved by Kaufman, seconded by McNaughton to approve the March 14, 2023, regular meeting minutes. Motion carried unanimously.

**OLD BUSINESS** –

1. Shed – Chris Burkholder requested the shed for the Sewer Authority's use. Burkholder helped empty the shed and moved the compressor out of the shed. The Board discussed selling the shed for one dollar.

**Moved by Kaufman, seconded by Fahnestock to sell the empty shed for \$1.00. Motion carried unanimously.**

**NEW BUSINESS** –

1. Mowing proposal – The Authority received a proposal for mowing all the properties, which will include trimming, spraying and normal maintenance, for \$250 each time.

**Moved by McNaughton, seconded by Kaufman to accept the mowing proposal from Bowersox Bros. Motion carried unanimously.**

**BOARD COMMENTS** –

1. The water tanks are black on the outside and need to be cleaned, according to Fahnestock. According to Miller, the inside of the tanks will need to be inspected. He noted that inspection can be done robotically. DEP is starting to require regular inspection and it will cost around \$10,000. Miller will get a proposal for the Board.
2. Frownfelter is asking for a proposal from Miller to provide support for the Water Operator.

**Moved by McNaughton, seconded by Kaufman to request support hours from Miller Environmental.  
Motion carried unanimously.**

3. The service line/lead line inventory will need to be done by 10/31/24. Some of the work has been done during the meter replacement project. MuniLink is proposing a way of merging our data into the DEP spreadsheet. Additional information on how this will be accomplished is not available yet. When leaks are repaired or water main work is done, details will be noted about the customer lines.
4. The Board discussed finding a Water Technician, Miller will reach out to a professor at Thaddeus Stevens College.

**ADJOURNMENT** – Moved by Kaufman, seconded by McNaughton to adjourn the meeting at 6:55 P.M.  
Motion carried unanimously.

Debra Kunish  
Recording Secretary