

NEWPORT BOROUGH WATER AUTHORITY
REGULAR MEETING MINUTES
February 14, 2023

BOARD MEMBERS PRESENT – Penny Frownfelter, Harry Fahnestock, Trevor Kaufman, and Jerry Robinson. John McNaughton is absent.

OTHERS PRESENT – Adam Britcher (Solicitor) Robert Hasemeier (Engineer) and Dean Miller (Operations Manager).

MEETING CALLED TO ORDER – by Chairwoman Penny Frownfelter at 6:00 P.M.

PUBLIC COMMENT – None

ENGINEER'S REPORT – Robert Hasemeier

1. Meter exchange – The Board received a summary of the 10 3/4" old meters that were tested. Two meters have a low confidence level. The remaining meter exchanges have not been scheduled at this time.
2. 5th St & PennVest loan – PennVest will not pay for curb to curb restoration and paving on 5th St from Market to Mulberry. There are 3 change orders to be signed. There is a change order for the Authority to pay for half of the paving. The second change order is for the administrative work of changing the values. The third change order is for sewer to pay their portion of the paving. Water will send an invoice to sewer for their share. Sewer is responsible for paying for the sidewalks and curbs, they will send an invoice to the Authority.
3. SRBC – They have proposed some withdrawal limits on Wells 10 & 14, so the Authority will need to focus on Well #1 and the River Plant. SRBC has concerns that the wells will be compromised by withdrawing water at too high of a rate, which may expose the water to the environment. 50 to 60% of the water we produce comes from well 10 & 14 and Campbell well.
4. River & Howe Plants – USDA has authorized the Authority to accept bids and order the COSTARS equipment. There has been confusion regarding the money that has been spent from the USDA loan and what funds are remaining. The Board received a handout showing expenditures and encumbered funds. Hasemeier would like to proceed with a permit modification for iron and manganese and other treatments. The pipes are corroded, so will work with a contractor to get replacement costs. It is expected to be under 200 thousand dollars. The equipment for the radon removal will take 120 days to be delivered after its ordered. USDA has confirmed that there will be timely payments to suppliers.
5. Well #1 – A letter was included in the Board packet that summarizes the delays. Only one bid was received, which could be an issue. If it is necessary for the project to be rebid, it will slow down the project.
6. Land Development/Customers – There was a blurb in the newspaper about the Buffalo Crossing developers trying to extend the timeline for the grant money.
7. Market to 6th St & 6th St – The grant application to replace the water main has been sent.
8. Pay requisitions/Budgets – Pay req #18 is for B&L invoices for Well #1 in the amount of \$12,447.75

Moved by Kaufman, seconded by Robinson to approve pay req #18 for payment of B&L invoices for \$12,447.75. Motion carried unanimously.

9. The Authority will need to approve B&L to continue as engineer and to approve 2023 rates.

Moved by Kaufman, seconded by Fahnestock to make B&L the Water Authority's engineer and to approve the new rates. Motion carried unanimously.

10. Frownfelter requested the engineer to prepare costs for the remaining large projects: Fickes area main replacement, water line on the bridge, Walnut St and the membrane replacements.

OPERATIONAL REPORT – Dean Miller

1. 59 Red Hill Rd – Water has been turned back on after the line was inspected and the trench backfilled as required.
2. A temporary paving repair was completed at the intersection of 6th St and Market after a leak there was repaired.
3. The installation of new chlorination equipment at Well #1 has been completed.
4. There is a phone call with SRBC on the 23rd of March to discuss the voluntary action plan for next month.

SOLICITOR'S REPORT – Adam Britcher

1. A resolution is needed authorizing Frownfelter and McNaughton to sign an addendum extending the loan date.

Resolution 2023-1 is to add an addendum to the loan extending the maturity date to October 1, 2023. Moved by Robinson, seconded by Fahnestock. Motion carried unanimously.

TREASURER'S REPORT –

1. Delinquent Accounts –

Moved by Kaufman, seconded by Robinson to approve the January Treasurer's report. Motion carried unanimously.

Moved by Robinson, seconded by Kaufman to approve January bills. Motion carried unanimously.

Moved by Fahnestock, seconded by Kaufman to approve the January Adjustment Report. Motion carried unanimously.

APPROVAL OF MINUTES – Moved by Robinson seconded by Kaufman to approve the January 10, 2023 regular meeting minutes. Motion carried unanimously.

OLD BUSINESS –

1. Policy/costs for new meter testing – Tabled for next month.
2. Operator position – The position has been posted, there have not been any applicants.
3. PPL – a right of way document needs to be signed by Frownfelter.

ADJOURNMENT – Moved by Kaufman, seconded by Fahnestock to adjourn the meeting at 7:07 P.M.
Motion carried unanimously.

Debra Kunish
Recording Secretary